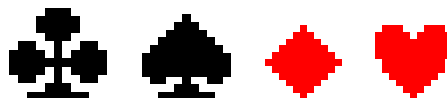




## **JAS Bridge Scoring Programs**

# **Instructions for Scoring an Individual Event**



**Prepared by Alan Dean  
Version 04 - April 2012**

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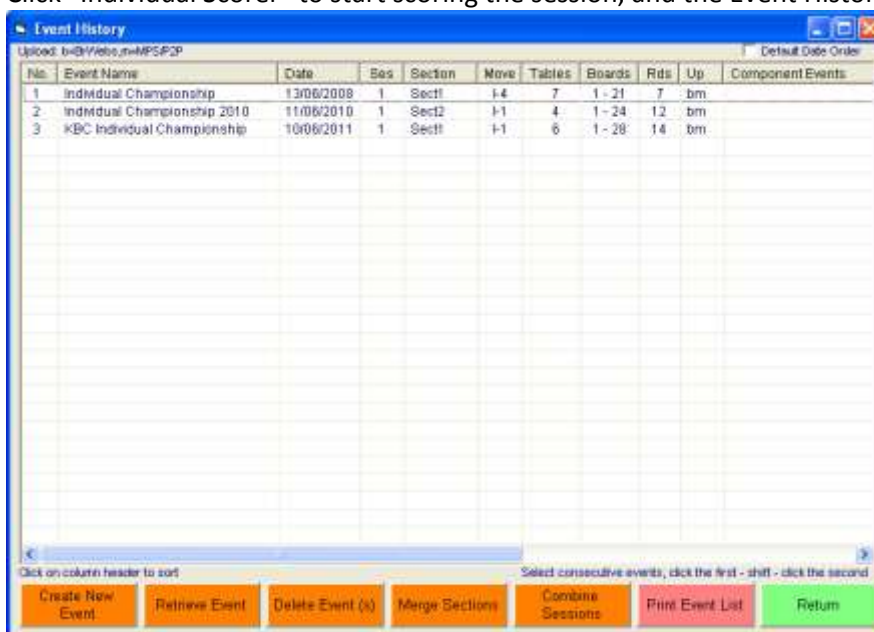
# Normal scoring of an Individual session with JAS

1. When you start Individual Scorer you are presented with the **Main Menu**:



Unless you are authorised by the club, and have a detailed knowledge of the program, you should only use the buttons for “Individual Scorer”, “Administration” or “Exit” as instructed here.

2. Click “Individual Scorer” to start scoring the session, and the Event History window opens



Click “Create New Event” button for a new event.

(To retrieve an event entered earlier (for amending, reprinting reports, checking, etc), click the event in the list to highlight it and then click “Retrieve Event”. The next menu list appears – as shown in section 6 below.)

3. For a new event, the event information window opens as shown in the screen image below. **Please note:** - there are 5 tabs along the top that may be selected to enter information. For a normal duplicate, the information for four of the tabs (“Scoring”, “Masterpoints”, “Import Deal” and “Prizes”) should be preset correctly or do not require any entry – see screen images in section 4 below for the normal settings for these tabs. “Import Deal” tab is for importing duplicated hand files (see below).

**You should only have to enter new details under the first and fourth tabs, “Club/Event Details” and “Import Deal”, but you should check the others, particularly if the previous event was not a normal duplicate session.**

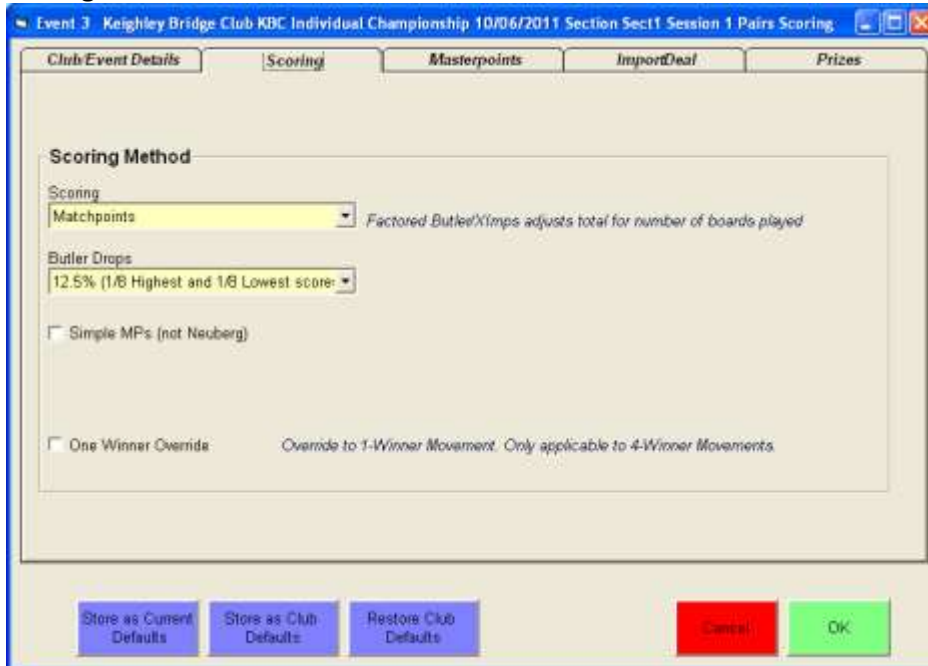
Enter the new Event Name and check that the current date is correct for the event, changing this if required. Enter the director and scorer names.

‘**Session**’ is set as 1 and ‘**Section**’ will be set as Sect1.

‘**P2P Charged**’ - click down arrow at the right for the selection list - set as “10 Normal P2P Club Session (+ any County Charge)” for normal session – set as “04 Teaching/Supervised Play <16 boards. Free” for Thursday afternoons. Choose “03” for annual free Club event.

‘**NGS Rated**’ - click down arrow for the selection list - set as “Yes” for normal club sessions. For 03 and 04 P2P selections set as “No”. **(No P2P file is required if set as “No”)**

4. Scoring tab screen: -



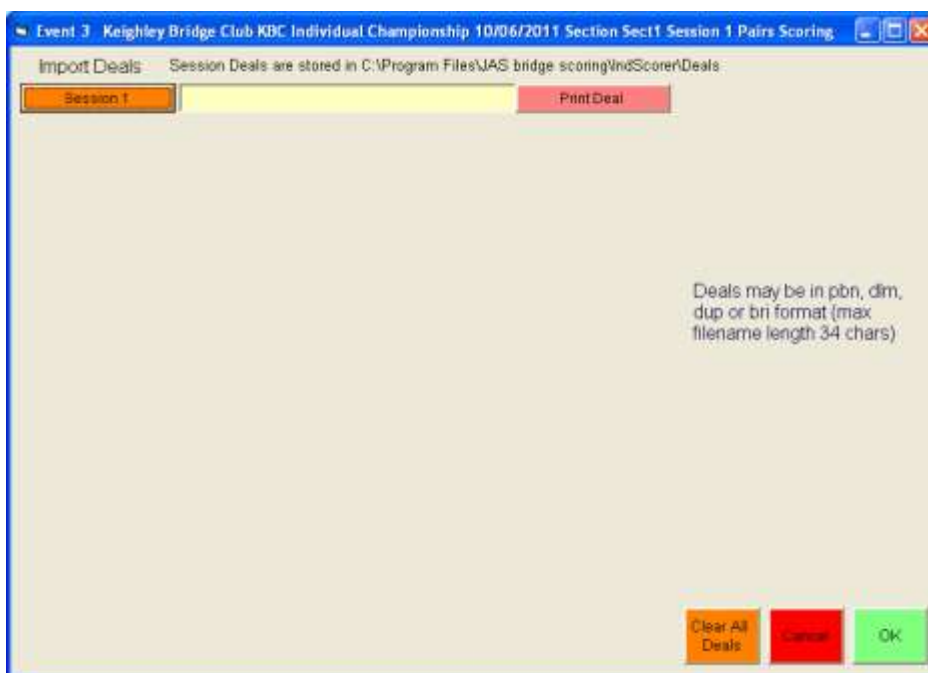
MasterPoints screen: -



Prizes screen – not used at Keighley

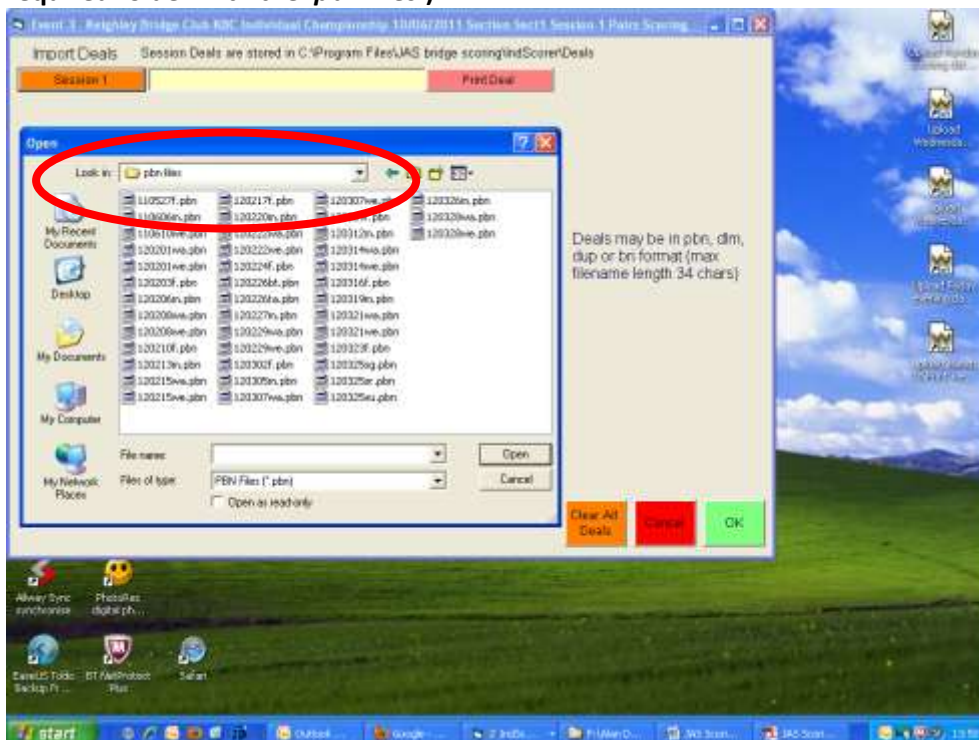


To import hand records, click the **“Import Deal”** tab and the screen below appears. (N.B.: - This adds the hands to travellers in the reports and provides an alternative method for hand record printing – normally done using our Dealer4 software.)



Click "Session 1" button to open the dialogue box to select the deal required in .pbn file format from the Dealer4 'Hand Records' folder. Click 'Open' to import the hand file.

**(Please note: - the dialogue box may not necessarily open in the 'Hands Records' folder. In this case click on the arrow to the right of the 'Look in' box at the top to search for the required folder with the .pbn files.)**

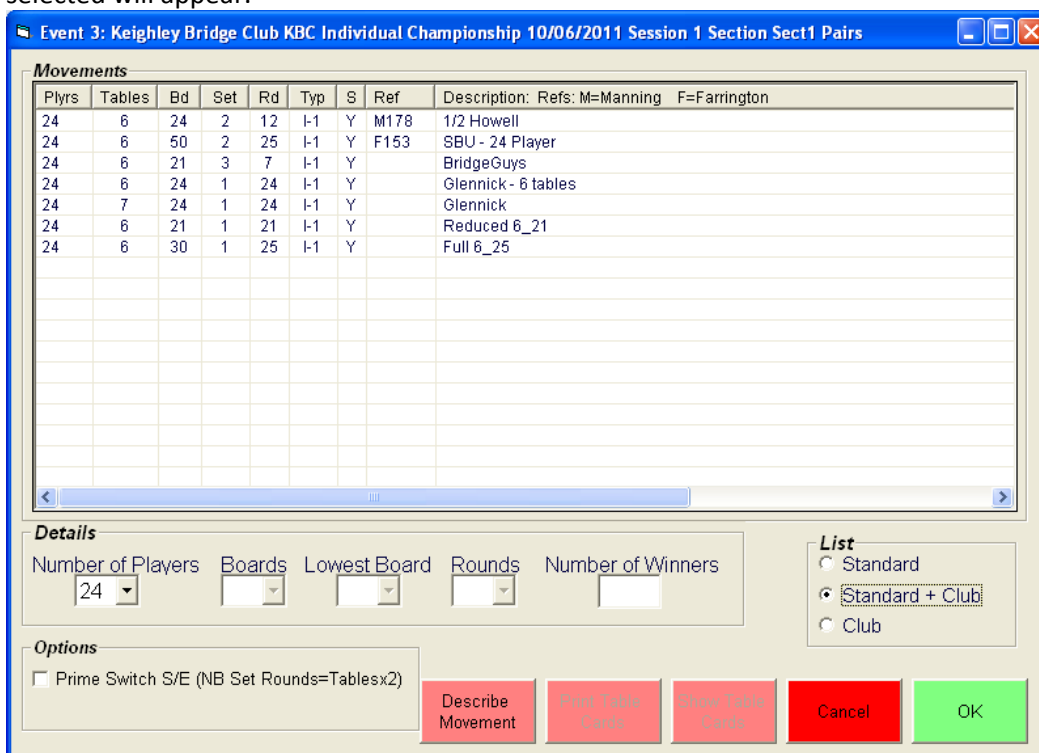


Click "Print Deal" to print the deal in simple text; or "Clear All Deals" to remove; or "Cancel" to stop the import; or "OK" to save. The file name of the deal appears in the import box. Click "OK" to return to the 'Event Details' screen. Click the "OK" button on 'Event Details' screen to return to the scoring menu list.

- Click "Select Movement"

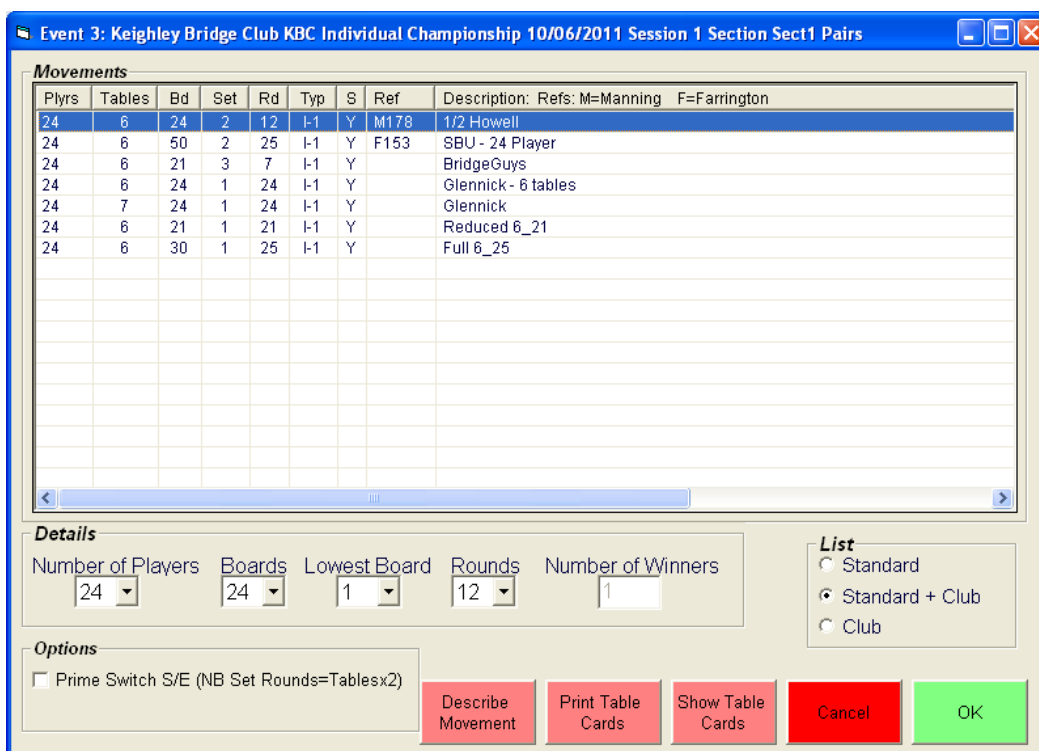


- The "Movements" window appears. In the "Tables" box at the bottom left, click the arrow to select the number of **players** in play. All the available movements for the number of **players** selected will appear.



Under "List" at bottom right of the screen, ensure button for "Standard + Club" is checked. The options for standard Individual movements are listed in the top lines, with the columns for tables, boards, sets and rounds empty. Any other movements are listed below. Other movements specifically chosen as preferred for Keighley Bridge Club sessions are listed at the bottom of the list and are marked accordingly, e.g. **\*\*\*KBC Individual – 18 players\*\*\***.

Click the movement line required and the other boxes at the bottom will be completed automatically for the full movement.



Click "OK" button to continue.

7. Menu screen appears. Click "Players Names" to continue.



8. Players' names entry screen appears. Enter the players name in the appropriate box for their starting number.

The screenshot shows a software window titled "Event 3: Keighley Bridge Club KBC Individual Championship 10/06/2011 Session 1 Section Sect1 Pairs".

**Player Details:**

Name	Irene Boothman
Club Id	31
NBO No	417055
Member	True
MPRank	Advanced Master. Strat A. Handicap 0.

**Options:**

- Disable Player ID Check
- Convert to Proper Case

**Session Section:** 1 | Sect1

**Player List (Left):**

No	Player
1	Liz Haggart
2	Gillian Almond
3	Mark Short
4	David Ambler
5	Keith Tubman
6	Audrey Fowler
7	Alan Morten
8	Carol Sienkiewicz
9	David Miller
10	Audrey Metcalfe
11	Mike Scarffe
12	Roger Smith
13	Jack Coan
14	A N Other
15	Dorothy Kilbey
16	Gill Jennison
17	Mavis Binns
18	Charles Burton

**Player Database List (Right):**

Forname	Surname
Dinah	Frank
Sheila	Galloway
Maureen	Gibson
John	Godden
Sue	Gormley
Patrick	Gray
Joyce	Greaves
David	Green
Nicky	Green
Alan	Greenwood
Hazel	Greenwood
Bob	Grimshaw
Will	Grindley
Liz	Haggart
Sylvia	Hall
Carl	Harden
Muriel	Hargreaves
Freda	Heaton
Jim	Hennessy
Tim	Hird
Daphne	Holdcroft
Rita	Holmes

**Buttons:** Clear Names, Import Names, Add Visitors to Player DB, Display Names, Player Database, OK, Cancel

**Index Grid:**

A	B	C	D	E	F	G	H	I
J	K	L	M	N	O	P	Q	R
S	T	U	V	W	X	Y	Z	All

You may enter the player names using any of the following methods: -

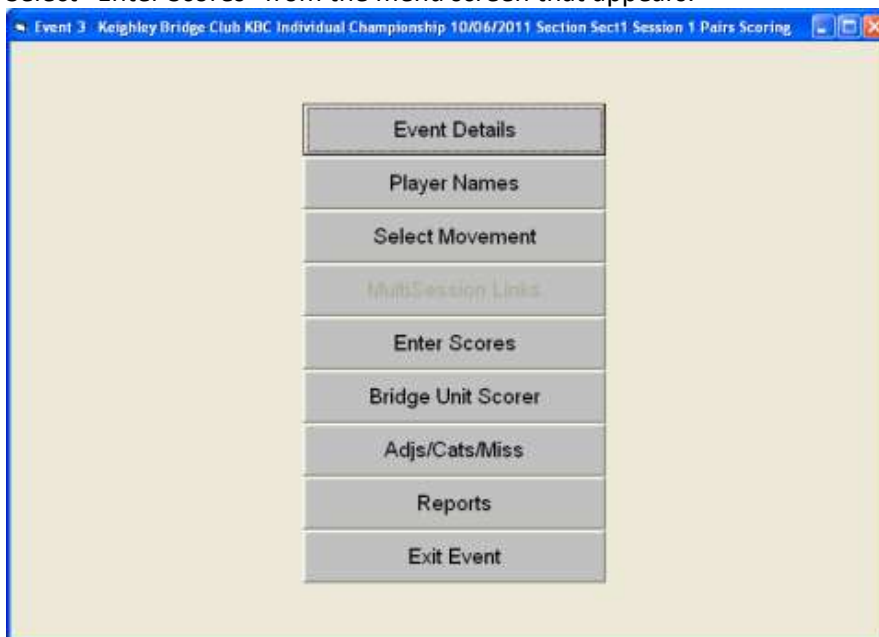
- a. from the list on the right – click the first letter of the surname in the bottom right to go to all surnames beginning with the same letter – click the name to enter in the box, **OR**
- b. type the three short name characters – first letter of Christian name and first two of the surname (e.g. ade for Alan Dean) and press <Enter>, **OR**
- c. Typing in the full name, **OR**
- d. Using members' club ID number or EBU (NBO) number

After the entry of each name or short form, press <Enter> to move to next name entry.

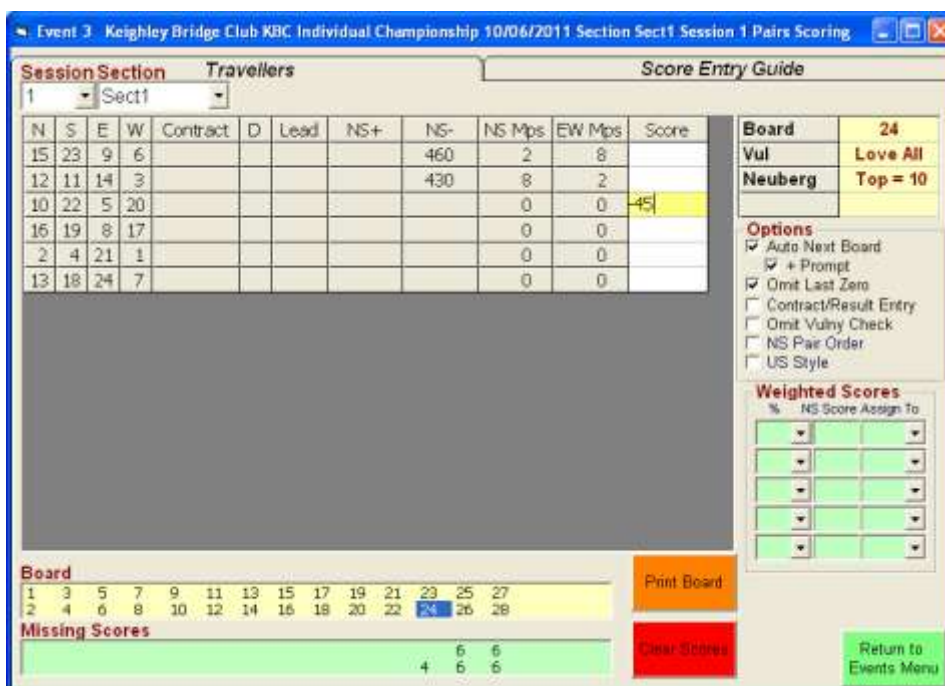
Any name not recognised in the Player Database will be highlighted in yellow. Any name in the Player Database that is not a club member will be highlighted in blue. Changes to the entries can be made in the normal way using keys such as backspace and delete.

Click "OK" to continue.

9. Select "Enter Scores" from the menu screen that appears.

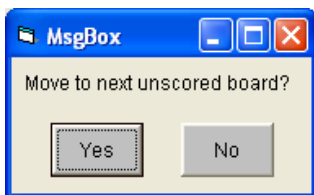


10. The scoring screen appears.  
 There are two tabs at the top of the screen.  
 'Travellers' is to enter scores.  
 'Score Entry Guide' contains notes explaining the keystrokes for different entries.



Scores are entered in the "Score" boxes on the right, which highlight in yellow when selected.

Ensure that the 'Options' top right are ticked to preset for (a) entering scores with the last zero omitted, and (b) to automatically move to the next board, when all score spaces are filled. If not, click these options. It is best if the "+Prompt" is also checked, so that a prompt box will appear before moving to the next board. This allows a visual check of entered scores.



The options also exist to enter scores by contract, using a shorthand method shown in the **'Score Entry Guide'**. Other shorthand entries are shown for scoring variations, e.g. passed out boards, awarding averages, arrow-switched rounds, etc.

**To repeat a score in the next space**, just press the full stop key (.) – pressing the <Enter> key is not necessary.

The board number currently being scored is highlighted in the box below the board entry space, and below that box is a list of board numbers indicating those scores missing for each board.

Any special weights for boards, as decided by the director or appeals panel, are made in the green boxes to the right.

As scoring of a board is completed, the match points awarded to each pair are shown.

Enter all scores and click the "Return to Events Menu" button when finished.

11. Select "Reports" from the menu screen that appears.

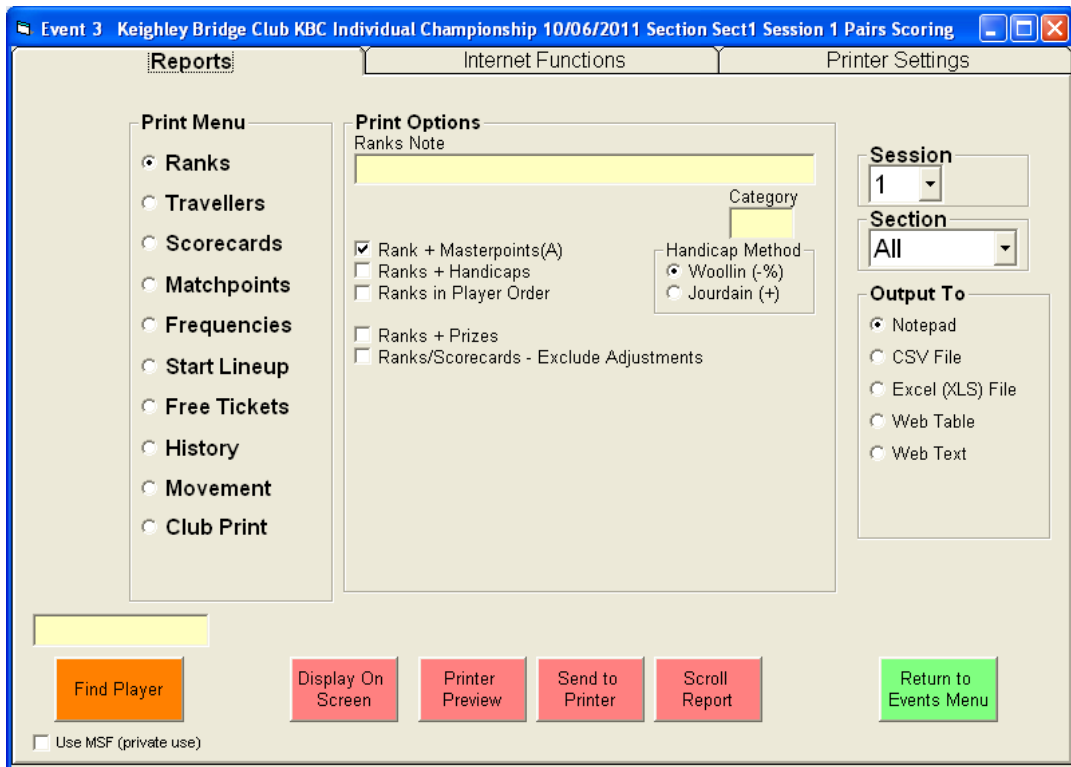


12. The Display Reports screen appears, opened at the "Reports" tab, the first of three tabs along the top of the screen.

The "Internet Functions" tab is used for creating the Pay-To-Play (P2P) files, for connecting to the English Bridge Union (E.B.U.) and other web sites, and for emailing results. Please see separate instructions relating to these functions.

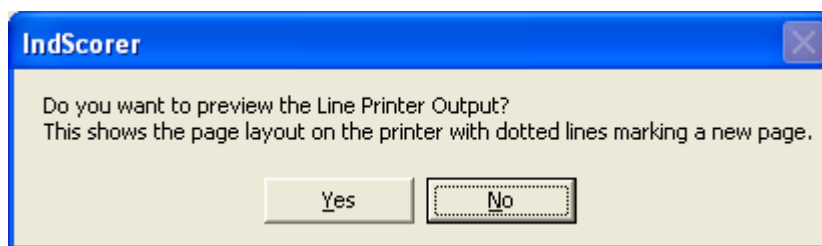
The "Printer Settings" tab is a separate section where all the printed and web site reports have been set up – **Do not enter or use this section unless fully instructed in its use.**

13. The “Reports” screen allows the production of many reports in several different formats, for printing or to produce files for website display, emailing, etc.



The configuration of reports and web pages has been preset for you, and to meet the club’s requirements. Please do not attempt to change ANY of the settings without advice, as this could produce faulty or unusable reports and web pages.

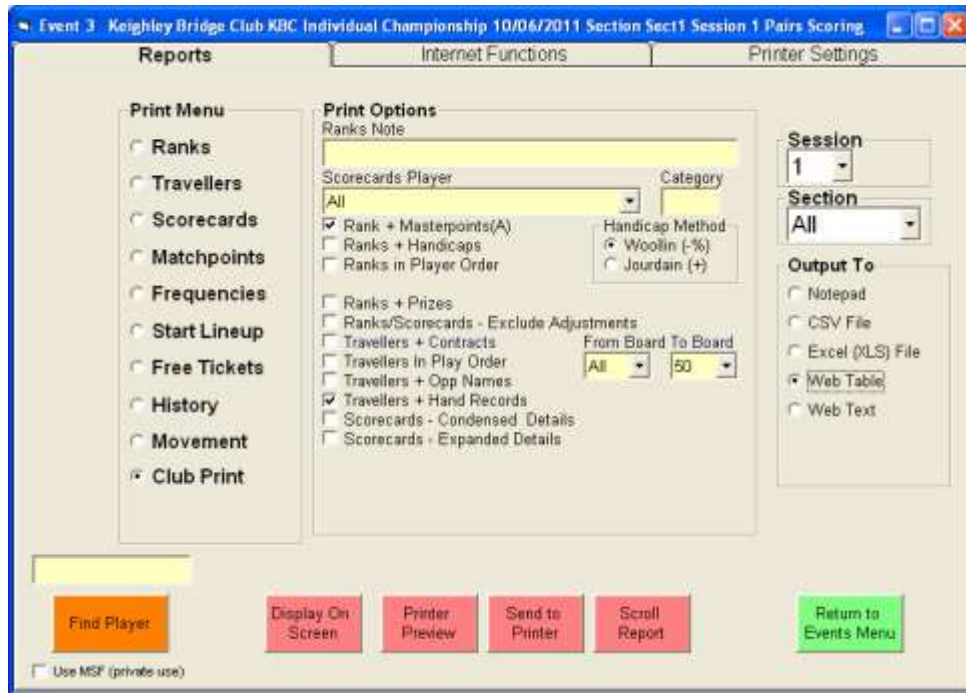
- a. To view any reports **ON THE SCREEN ONLY**, click the button “Printer Preview” at the bottom. A box will appear asking if you wish to preview Line Printer output – click “Yes” and the report will display.



“Display On Screen” works in a similar way, but will also generate a computer file in the Reports folder of the PairsScorer programs.

- b. Ensure the box next to “Ranks + Masterpoints (A)” in the top centre in the ‘Print Options’ section is checked with a tick.
- c. The ranking report is normally adequate for members to consult to see results. Click the button next to “Ranks” in the ‘Print Menu’ list, and click the button next to “Notepad” in the ‘Output To’ list on the right of the screen. Ensure the printer is turned on, and click “Send To Printer” at the bottom. The ranking report will be printed.

- d. As you click other buttons under the 'Print Menu' list, the display under 'Print Options' in the centre will change to show the appropriate selections.
- e. Click the button next to "Club Print" in 'Print Menu', click button next to "Web Table" in the "Output To" section, and click the button for "Travellers + Hand Records" in the 'Print Options' section. Check that "Ranks + Masterpoints" button is still checked with a tick mark.



Finally click "Display On Screen". The web page will appear on screen (See below).

Rank	Ind	Name	Total	Max	Score%	LPs
1	12	Roger Smith	172.00	280	61.43	24
2	20	Roger Shelley	170.00	280	60.71	21
3	2	Gillian Almond	167.00	280	59.64	18
4	13	Jack Coan	165.00	280	58.93	15
5	9	David Miller	163.00	280	58.21	12
6	8	Carol Sienkiewicz	162.00	280	57.86	9
7	24	Geoff Nixon	159.00	280	56.79	6
8	15	Dorothy Kibbey	152.00	280	54.29	6
9	22	Bob Grzeschak	150.00	280	53.57	
10	23	Les Winters	145.00	280	51.79	
11	11	Mike Scarth	140.00	280	50.00	
12	7	Alan Moeten	139.00	280	49.64	
13	17	Mavis Bains	136.00	280	48.57	
14	19	Mick Thomas	132.00	280	47.14	
15=	5	Keith Tishman	130.00	280	46.43	
15=	6	Audrey Fowler	130.00	280	46.43	

The imported Hand Records are included in the Travellers section of the report web table (see below). A warning message is displayed if no hands have been imported.

C:\Program Files\IAS bridge scoring\IndScore\Wegerts\ClubPrint2011-6-1050-3.htm

17	10	Audrey Metcalle	129.00	280	46.07
18	14	Irene Boehman	123.00	280	43.93
19=	4	David Ambler	122.00	280	43.57
19=	16	Gill Jenison	122.00	280	43.57
21	21	Margaret McCarthy	119.00	280	42.50
22	1	Edna Egerton	117.00	280	41.79
23	18	Charles Burton	114.00	280	40.71
24	3	Mark Short	102.00	280	36.43

(printed at 02/04/2012 14:18:10 by IndScore1.2.42(c) JAS)

### Travellers

Links ScoreCards

Session 1 Section Sect1 Neuhberg Top - 10

Board 1

Dealer N

Love All

♠ 32  
♥ T864  
♦ QJ74  
♣ KT8

♠ 9654  
♥ 5  
♦ A98652  
♣ 96

♠ K87  
♥ AQ2  
♦ K  
♣ QT7532

Board 2

Dealer E

NS Game

♠ AK54  
♥ AT9  
♦ J6543  
♣ 8

♠ J972  
♥ K6  
♦ K8  
♣ KT632

♠ Q86  
♥ 8754  
♦ Q2  
♣ A954

N	S	E	W	NS+	NS-	MP	MP
1	7	3	20		-140	10	0
6	22	15	9		-200	0	10
11	72	4	16		170	4	4

N	S	E	W	NS+	NS-	MP	MP
1	7	3	20	710		0	10
6	22	15	9	1430		4	6
11	72	4	16	1460		0	1

Font: [dropdown]

Save Page Setup Print Preview Print

Click the "Save" button and save the file to the "UPLOAD\_RESULTS" folder located in root (C:\) directory (see below). The "Save Webpage" dialogue box will open - select and open the folder as shown below in the sequence of screen displays.

Save Webpage

Save in: My Documents

My Recent Documents  
Desktop  
My Documents  
My Computer  
My Network

- Bridge items
- CAG
- Caplio
- CDlayouts
- CDROM
- Clip Art\_Icons\_Image files
- Financial
- funnies
- Home documents
- ISP & Broadband info
- journeys&directions
- Labels
- Launch-n-Go
- My Albums
- My Backups

- My Data Sources
- My DVDs
- My eBooks
- My Music
- My PageManager
- My Photos
- My Pictures
- My Podcasts
- My Practice Files
- My Received Files
- My Slide Shows
- My Videos
- OneNote Notebooks
- Operating Instructions
- Roxio

- Shared Documents
- SmallBasic
- TEMPLATE
- Visual Studio 2008
- Web Design
- workspace
- Workspace Macro
- Workspace Macro Pro
- My Sharing Folders

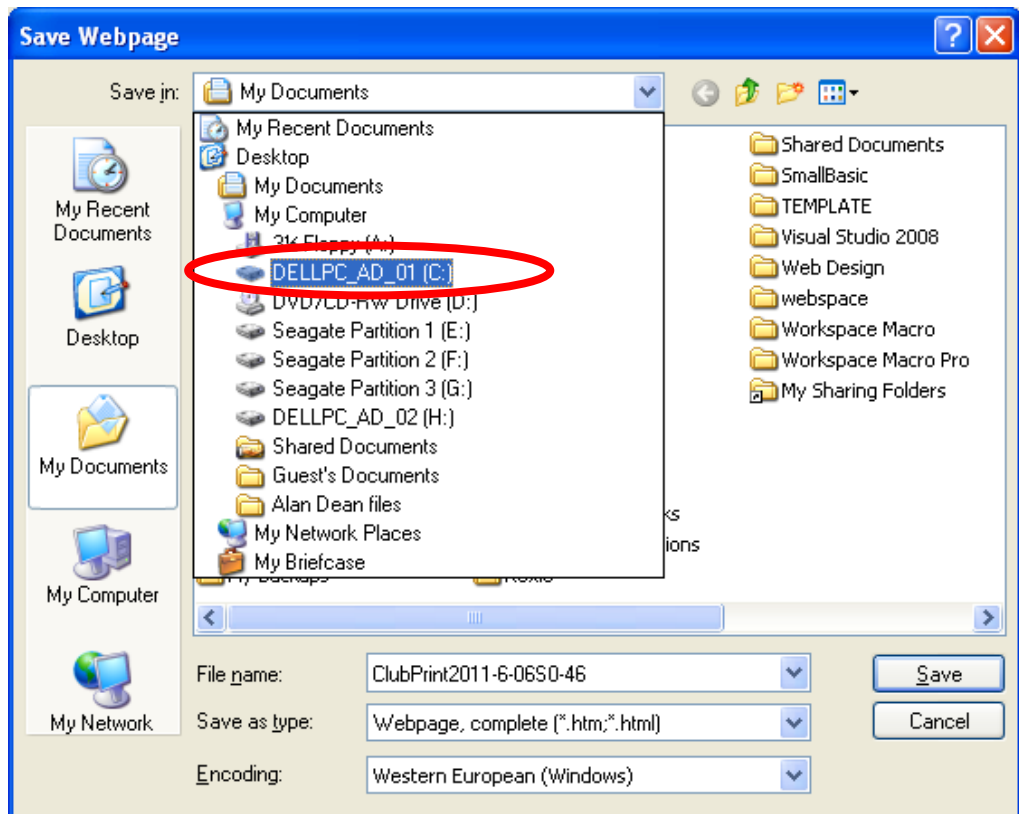
File name: ClubPrint2011-6-1050-3

Save as type: Webpage, complete (\*.htm,\*.html)

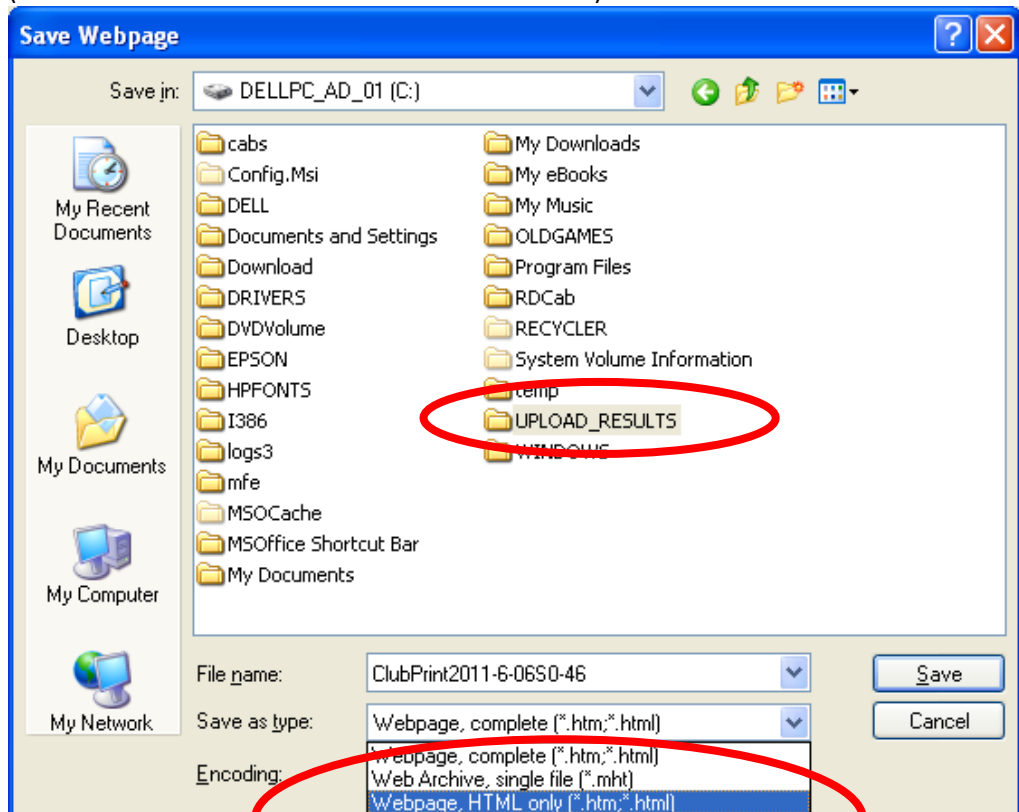
Encoding: Western European (Windows)

Save Cancel

Click the arrow to the right of the 'Save in:' box at the top.



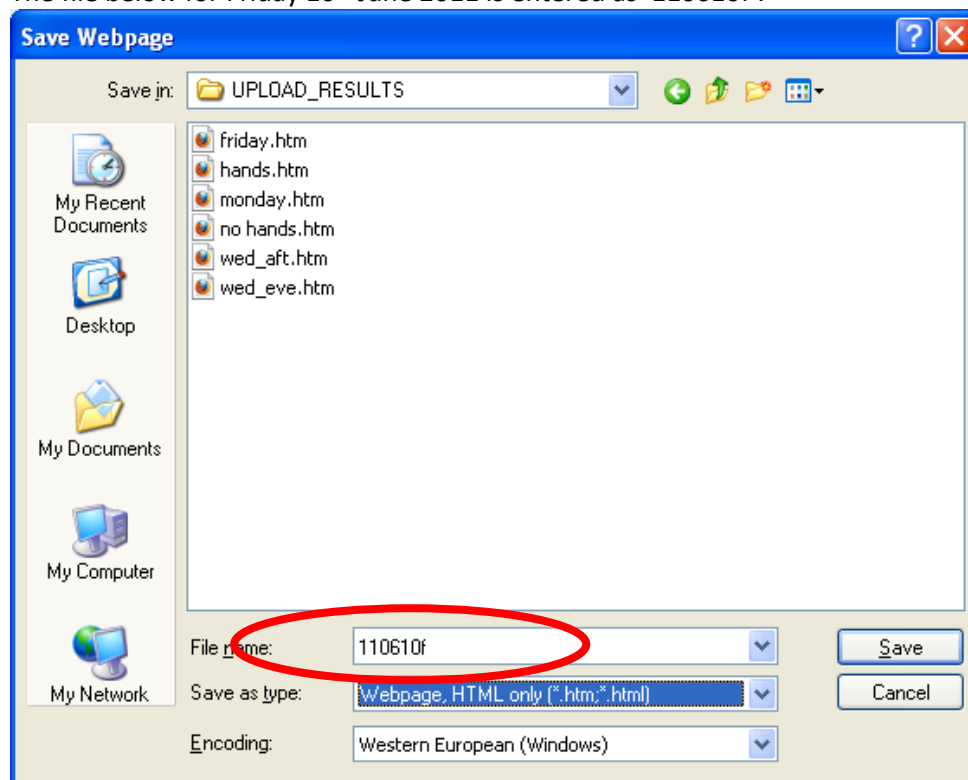
In the list that appears, click the line under 'My Computer' that has '(C:)' in the name (the name will be different from that shown here).



Change the file name to the date format for the KBC website (YYMMDDx), where YY=year; MM =month; DD = day; and 'x' represents the session e.g. 'm' for Monday; 'wa' for Wednesday afternoon; 'we' for Wednesday evening; 'th' for Thursday; 'f' for Friday.

**IMPORTANT:** - Ensure that the 'Save as type' box at the bottom is set to read "Webpage HTML only (\*.htm,\*.html)" – see above.

The file below for Friday 10<sup>th</sup> June 2011 is entered as '110610f'.

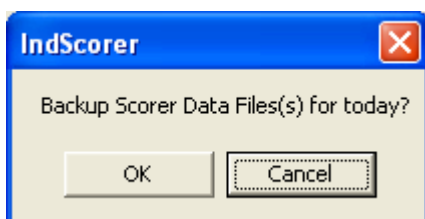


The webpage files will be automatically loaded from this folder to the website.

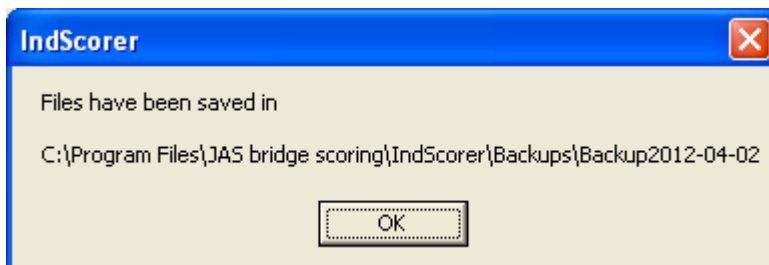
- f. Close the web page display screen by clicking the red "X" in the top right corner.
  - g. Click the "Internet Functions" tab at the top of Display Reports screen and follow the separate instructions for sending P2P returns to the EBU Club website (*q.v.*).  
**IMPORTANT – Do not send P2P yet if corrections are to be made to the session. (The sending of the P2P file may be delayed, if you are unfamiliar with the process, but you MUST inform an experienced scorer if the file is not sent to the EBU)**
  - h. Click the "Reports" tab to leave the "Internet Functions" and click the "Return to Events Menu" button.
14. Scoring of the Individual session is now complete. You may return to any section to correct any errors or discrepancies. If you do this, please ensure that reports and web pages are reproduced as in sections 14 above.
  15. Select "Exit Event" button to return to the Event History page.
  16. Select "Return to Main Menu" button to return to the Main Menu page.
  17. Click "Administration" and click "Backup Scorer Data" button when the screen appears.



A dialogue box appears asking to confirm backup for today. Click “OK”.



Another dialogue box appears confirming the backup, file name and location. Click “OK”.



You are returned to the Main Menu screen. Click “Exit” to finish.

18. To complete the loading and display of the results on the web site, double-click the icon on the desktop display labelled for the session you are scoring (see screen image below): -
  - either: - *'Upload Monday evening dates webfile'*
  - or: - *'Upload Wednesday afternoon dates webfile'*
  - or: - *'Upload Wednesday evening dates webfile'*
  - or: - *'Upload Friday evening dates webfile'*

Wait until the automatic sequence of screen displays has completely finished. This takes about 20 seconds to run. (If the process stops without returning to a cleared desktop screen, finish and notify an experienced scorer/ website manager.

